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**JOB POSTING: COMMUNITY PROGRAM LEADER**

**Organization:** Spirit North

**Work Location:** Bonnyville and surrounding areas, Lakeland Region

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**POSITION OVERVIEW:**

Spirit North is seeking an outstanding candidate to provide leadership and assume responsibility for coordinating and delivering land-based sport and activity programs to Indigenous children and youth living in the Northern Alberta region of Lakeland.

**BACKGROUND:**

Established in 2017, Spirit North is a national charitable organization dedicated to empowering and inspiring Indigenous children and youth through sport and play. Our vision is health, wellness and a brighter future for all Indigenous children and youth.

Programs are developed and delivered in collaboration and partnership with communities for the purpose of improving physical and mental health, increasing community engagement, and building sustainable sport and recreation programs. Our methodology is designed to reduce barriers to participation in sport and recreation such as geographical isolation and socio-economic imitations, while incorporating community traditions, values, and beliefs.

Headquartered in Canmore (AB) with a satellite office in Edmonton (AB), our work is guided by our values which are the following:

- OPEN: we are diverse, inclusive, and respectful.
- CARING: we care about children and youth, communities, and the land.
- HONEST: we act with integrity, transparency, and accountability.
- COMMUNITY: we value partnerships, relationships, and success through collaboration.

**COMMUNITY PROGRAM LEADER POSITION SUMMARY:**

Reporting to the Regional or Provincial Coordinator, the Community Program Leader (CPL) is responsible for the direct coordination, implementation and delivery of Spirit North's sport and land-based activity programs to Indigenous children and youth in the communities within a designated region.

Specific responsibilities include:

- Ensuring that all program delivery, communication and engagement is done in a manner that demonstrates cultural and historical awareness and sensitivity, and an enjoyable, inclusive and supported experience for Indigenous children and youth
- Working within a budget to develop and facilitate engagement and collaborative opportunities between community leaders, school administrators, transportation, and recreational area operators
- Working with key community and school leaders to build community capacity for program delivery
- Refining and adjusting program designs in response to community and participant needs
- Ensuring Spirit North program methodology is integrated into programs

- Meeting Spirit North reporting requirements
- Working with the Spirit North team and community members to coordinate and lead any special events

This job requires travel, a clean Criminal Record Check including Vulnerable Sector, and Standard First Aid

### **SKILLS AND QUALIFICATIONS:**

**Qualified candidates for this position must possess:**

- Post-Secondary Degree or equivalent relevant work experience
- Driver's license
- Basic First Aid
- Strong organizational skills, strong communication skills
- Experience with leading outdoor programming. Ideal candidates will have experience in some or all of the following: cross-country skiing, canoeing, mountain biking, orienteering, or other nature-based programs. Strong demonstrated skills and comfort level with the above an asset
- Demonstrated cultural awareness and strong cultural sensitivity of Indigenous peoples
- Demonstrated enthusiasm and ability to engage and work in a meaningful, supportive manner with Indigenous youth
- Basic knowledge of physical literacy
- Ability to convey, listen to and interpret cultural information and opinions of diverse audiences with professionalism and sensitivity
- Ability to show personal leadership within the position, through goal setting, delegating work and meeting timelines consistently

### **LOCATION:**

The successful candidate will be based in the Lakeland region of Alberta. A variety of home-base locations will be considered, and flexible working and living arrangements can be made. This position will require travel.

### **TERM AND COMPENSATION:**

This is a full-time position with flexible hours. The hourly wage for this position ranges from \$32.45 - \$36.00 per hour, commensurate with experience.

### **HOW TO APPLY:**

If you are interested in applying for this position, please send your resume and cover letter to [info@spiritnorthxc.ca](mailto:info@spiritnorthxc.ca), with "Community Program Leader Lakeland your name" in the title.

**While we thank all applicants for their interest, only those selected for interviews will be contacted.**



Spirit North provides equal opportunity to all employees regardless of their gender, race, religion, age, disability, sexual orientation or marital status. We are a family-friendly organization that allows for flexible work arrangements in order to support staff diversity and ensure a healthy work-life balance.

We are a child-centered organization. Our recruitment and selection process reflect our commitment to the safety and protection of the children in our programs. **The successful candidate will be required to provide a satisfactory police record check as a condition.**